

Lelai Givens
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loveleeproductions.com

Education

Boston University, Boston, MA
Cinema & Media Production in the Role of Producer, MFA
Expected Graduation: September 25th, 2018

Rowan University, Glassboro, NJ
Radio/Television/Film, BA
Marketing, Minor
3.5 GPA, Dean's List

Experience

[LoveLee Productions](#) [December 2014 - Present](#)

Founder, South Jersey/Philadelphia

- Coordinate, produce, and direct the annual Notes of Hope Benefit Concert and additional events geared towards the community and charity.
- Coordinated and produced The Round Trip International Fashion Show which included Eden Bodyworks, Palmer's, Herr's, and Edible Arrangements as sponsors.
- Provide media coverage for popular events such as the Grammy's on the Hill, Duffy's Hope Celebrity Basketball Game, and the 2017 Democratic Rally with the Clintons and Obamas.
- Create promotional videos and provide photography and video coverage for businesses and non-profit organizations.
- Produce original media content such as *Clearly Scripted*, an upcoming comedic web series, and *Our Story, Our Song* which is a series of interviews with survivors of the Liberian coup and civil wars.

[Boston University](#) [September 2017 - Present](#)

Teaching Assistant, Boston, MA

- Assist the professor with lectures, workshops, grading, and attendance for an undergraduate Screen Language course which covers the fundamentals of filmmaking such as operating a DSLR, audio equipment, editing, and composition.
- Provide extra help and make-up workshops for students who miss class or just need one-on-one tutoring.

[Boston University FitRec](#) [September 2017 - Present](#)

Marketing Communications Intern, Boston, MA

- Film and edit informational and promotional videos for the different departments of Boston University's Fitness and Recreation Center. These projects are displayed on the FitRec's website, social media profiles, and/or displayed in the building.
- Create the monthly Employee of the Month poster which is displayed throughout the building.
- Fulfill office duties such as filing, sorting, phone calls, and department purchases.

[South Jersey Dream Center](#) [June 2016 - September 2016](#)

Video Production Intern, West Deptford, NJ

- Provided video and photography coverage of events, fundraisers, and the organization's monthly food distribution for low income families.
- Produced and edited promotional videos for the organization's website and social media profiles.

Achievements

- Recipient of the Purple Heart Award for American Business Ownership from The National Society of American Business Owners, 2015
- Lambda Pi Eta National Communications Honor Society, Inducted 2015
- Recipient of the New Jersey Governor's Award for Film, 2013
- Recipient of the Achieving the Dream Scholarship at Rowan University, 2013 - 2016